



Dubai Autodrome: Medical Services  
Policy and Procedure

Number: DAMS PP 15  
Title: COVID – 19 Infection Control Policy  
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Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. Most people who fall sick with COVID-19 will experience mild to moderate symptoms and recover without special treatment.

This Dubai Autodrome Policy and Procedure aims to mitigate the risk of transmission and infection of the virus to yourself and our clients when entering our Venue. Compliance with guidelines and restrictions is mandatory. These best practices provided by the Dubai Sports Council following the preventive recommendations from the following Authorities:

*National Crisis and Emergency Management Authority (NCEMA)*

*Dubai Health Authority (DHA)*

*Dubai Municipality (DM)*

*Health and Prevention Authority (HPA)*

*World Health Organization (WHO)*

*Centers of Disease Control and Prevention (USA) – (CDC)*

The Code of Practice states: 'Effective prevention and infection control **MUST** be embedded into everyday practice and applied consistently by everyone.'

Everyone is responsible to significantly reduce the risk of infection by ensuring that they consistently comply with this Policy and Procedure.

Non- Contact Forehead Infrared Temperature Checks – This is a screening by infrared light not a scanning by radiation

- The Security Agency are well-briefed on how to undertake all non-contact infrared forehead temperature checks (*only the forehead not hands or arms*). These checks will be performed at strategic entrances identified to control and restricted both employees and visitors entering and leaving the Venue who are at risk. A forehead temperature 37.5-degrees Celsius (99.5-degree Fahrenheit) and above would be considered as a symptom of fever. Everyone entering the Venue **MUST** be screened no one is exempted.

There are two main reasons why the non-contact infrared forehead thermometer may indicate “**LOW TEMPERATURE**,” reading:

1. The thermometer is too far from the forehead, should be 30cm away or less to detect an accurate core temperature.
  2. The car’s air conditioner has been blowing directly on the person’s forehead for some time, the air conditioner must be switched off during temperature checks, or the person may need to step out of the car to achieve an accurate temperature reading.
- All visitors and employees **MUST** comply with the forehead infrared temperature screening upon entry, or entry will be denied.
  - Any individual showing signs of a fever (Temperature 37.5-degrees Celsius /99.5-degree Fahrenheit and above) associated with other symptoms will not be allowed to enter the Venue. If the high temperature persists after the cooling down period of 3 to 5 minutes entry will be denied, they should be advised to consult their nearest healthcare facility.
  - Employees and visitors already in the Venue showing signs of a fever (Temperature 37.5-degrees Celsius /99.5-degree Fahrenheit and above) associated with other symptoms must be directed to the Duty EMT or the Medical Center for isolation and further management as per the DHA guidelines.
  - All employees feeling ill with associated fever (Temperature 37.5-degrees Celsius /99.5-degree Fahrenheit and above) are discouraged not to attend duty but rather visit their nearest healthcare facility for further management and probable Polymerase Chain Reaction (PCR) testing where applicable.
  - The employee or visitors personal and contact details must be immediately shared with the Manager – Medical Services who will, in turn, update the Dubai Health Authority’s hotline 800342 for identification and tracing purposes.

## Face Shields / Mask and Handwashing and sanitization

- Hand hygiene is widely recognized as the single most important activity for minimizing the risk of infection. If the correct techniques are not used to clean hands, areas can be missed, which will leave them contaminated and risk transmission of the virus.
- Wherever possible, soap and water should readily available across the Venue for hand washing. If soap and water are not available, then hands **MUST** be disinfected by using a 70% Alcohol hand sanitizer gel by cleansing both hands for 20 seconds, hand sanitizers are also provided at strategic points across the Venue.
- Hands should be washed for a minimum of 40 seconds using generous amounts of soap and water to lather and rub each part of the hand, which includes rubbing together with fingers interlocking.
- After drying, the paper towel should be used to turn off the tap to avoid re-contamination of the hands.
- After hand washing, 70% alcohol gel or wipes (hand sanitizers) should be used to provide as an additional disinfection barrier when available

- All employees and visitors, including children older than six (6) years **MUST** wear face masks/shields upon entering the Venue, failure to wear the necessary will result in entry denied by the Duty Security. Failure to comply with the Security Officer's decision may be considered a violation of the law and Dubai Police may be summoned, leading to defaulter receiving AED 3000 fine.
- Because there are no electronic doors at most of the entrances at the Venue, employees and visitors are encouraged to sanitize their hands after handling door handles. Mounted hand sanitizers dispensers are located here for your convenience and safety.
- Portable hand sanitizer and face shields/masks will also be available at strategic points across the Venue.

#### Office and multi-use Equipment Sanitization

- Equipment, working surfaces and environmental cleanliness are essential.
- The housekeeping agency is briefed well on how to maintain the cleanliness the common areas, working surfaces and equipment using a 10% bleach (Sodium Hypochlorite) solution daily before the Venue opens and after it closes
- All kitchen and personnel dining areas (Panttries) are closed to restrict gatherings and single-use disposable cups and teaspoons made available to prevent cross-contamination
- Toilets **MUST** be cleaned continuously where there is a high volume of users. Hand sanitizer (portable or wall-mounted) must be available in each bathroom to use after proper hand sanitization.
- Entrance areas cleaned continuously during office hours with a 10% bleach (Sodium Hypochlorite) solution.
- All hand-held radios, IT equipment and other multi-used equipment, must be cleaned consistently during office hours and when in use by multiple people.
- All race helmets will be sanitized the UV/OZ Helmet Sanitizer Cabinets.

#### Social Distancing

- Stickers, tape or painted line spaced 2 meters apart should be on the floor in common or frontline areas which experience large volumes of human traffic to encourage and conform to the social distancing requirements.
- Due to the size of the elevators at the Venue, it is recommended only two-person is permitted in the elevator at any given time to ensure adequate social distancing or the stairwells are to be used as an alternative.
- All employees and visitors must adhere to these social distancing guidelines as its the responsibility of every individual to stay safe, enforce and monitor your social distancing while at the Venue.

#### Fleet management

- All vehicles should be thoroughly cleaned daily inside and outside before used by the appropriate personnel.
- The inside of the cars used for client experiences **MUST** be wiped down carefully with between clients.
- The hard interior surfaces of all vehicles must be wiped down with a 10% bleach (Sodium Hypochlorite) solution before used by the appropriate personnel when on duty. All material and rubber surfaces may be disinfected with Dettol or other recommended dissection products and left to dry, preferably in direct sunlight for further UV disinfection.

- Staff Transport Vehicles: During the transportation of staff, social distancing and donning of face mask/shields must be adhered to at all times. The temperature of each employee **MUST** be checked before boarding, those at risk (Temperature 37.5-degrees Celsius /99.5-degree Fahrenheit and above) will be denied boarding and requested to consult the nearest healthcare facility.
- If a patient's infection status is known or suspected is transported by the DA Ambulance, the ambulance should be clean inside immediately after completing the transfer.

#### *Inside the Ambulance*

- Spillage of blood, vomitus etc. should be first flooded with 10% sodium hypochlorite solution, covered with a paper towel and left for 15 minutes, then safely dispose of the towel in a biohazard bag.
- Wipe the entire interior of the ambulance with a 10% sodium hypochlorite solution.
- The ambulance should be air out and the equipment left in direct sunlight to dry.

#### *Outside the Ambulance*

There are no special measures needed for cleaning the outside of the ambulance.

#### **Infection Risk Assessment for all areas and equipment**

All Managers and Supervisors have a responsibility for all matters relating to health, safety, and welfare appropriate to the work activities of all staff under their supervision. Therefore, they need to ensure that:

- Risk Assessments are carried out and completed relevant to their area of responsibility, on all work activities including those relating to identifying hazards, assess the risks arising from them and to implement effective risk control measures relevant to COVID-19 infection control.
- When conducting a risk assessment where there is a perceived risk of infection to staff, visitors or volunteers, the Manager/Supervisor **MUST** bring this to the immediate attention of the Manager – Medical Services and Health and Safety Committee.

#### **Audit and Inspections**

To maintain compliance and to prevent any violation, notice or fines or even closure, all Managers and Supervisors should audit and inspect their Departments for compliance continuously during working hours.

Compliance regarding this policy is mandatory for all concerned.

Drafted by: Mr Wayne Bishenden  
Manager: Medical Services



Approved by Mr Abdulla Lanjawi  
Director : Operations

